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APPLICATION FOR PUBLIC ACCESS TO RECORDS
(FOIL REQUESTS)

Applications for Public Access Records can be obtained during hours when the Administration Building is regularly open for business from:

Regina Caliendo
Records Access Officer
South Huntington Union Free School District
60 Weston Street
Huntington Station, NY 11746
Phone: 631-812-3071
Email: rcaliendo@shufsd.org

Or you may download the application from our website at www.shufsd.org under the Community News section. The desired records must be identified in sufficient detail for the request to be honored.

You have a right to appeal a denial of an application to the head of this agency, Superintendent Vito M. D'Elia, within 30 days of the denial. Dr. D'Elia must fully explain his reason for such denial, in writing, within ten days of receipt of an appeal.

**CREATING THE
LEADERS OF TOMORROW**